

AMENDMENT
TO COOPERATIVE ENDEAVOR AGREEMENT

THIS AMENDMENT to the Cooperative Endeavor Agreement between the **City of Baton Rouge and Parish of East Baton Rouge** (hereinafter called “City-Parish”) and **Big Buddy Program** (hereinafter called “Big Buddy”), is hereby amended in the following particulars:

Section 1 AMOUNT AND TERM is hereby amended to add the following:
For the year 2022, additional grant funding in the amount of \$331,150 is provided for the Mayor’s Youth Workforce Experience (MYWE) for a total grant amount of \$760,000. Big Buddy Program shall submit a request for the additional \$331,150 to the Finance Department, Budgeting Division; after receipt of such request the Finance Department, Budgeting Division, shall request that a check be issued and mailed to Big Buddy Program at an address provided on the request.

Section 2. Big Buddy will act as fiscal agent for the expenditure of these funds and will assist the City Parish in carrying out the public purposes set forth above and as described in the Scope of Services in Exhibit A.

IN WITNESS WHEREOF, the parties hereto have executed this agreement effective as of _____, 2022.

WITNESSES:

**CITY OF BATON ROUGE
PARISH OF EAST BATON ROUGE**

Sharon Weston Broome
Mayor-President

BIG BUDDY PROGRAM

Gaylynne Mack
Executive Director

EXHIBIT A

SCOPE OF SERVICES

BIG BUDDY will act as a fiscal agent for the distribution of funds directly to the MYWE Scholars in the form of stipend awards three times throughout the duration of the program. Stipends are awarded following the completion of internship hours, Tool Time attendance, completion of certification courses and Success Projects. See attachment for a summary of the stipend payment outline labeled as Exhibit A.

BIG BUDDY will adhere to all requirements, terms and conditions contained herein.

BIG BUDDY will use the funds provided by the City-Parish to work collaboratively with the Mayor's office to implement a positive youth development program for high risk youth focused on building work readiness skills, providing opportunities for career exploration, preparing for on-time graduation and modeling positive character traits using human capital resources in developing young people who can positively contribute to the East Baton Rouge Parish community.

BIG BUDDY will complete all tasks and responsibilities associated with implementing and operating a program which derives positive outcomes for youth including, but not limited to:

- Providing a Program Manager;
- Hiring and directing staff;
- Training and professional development for Program Advisors;
- Providing administrative supplies for Program Advisors;
- Providing transportation for special field trips and activities;
- Coordinating weekly strategy meetings;
- Securing locations for Tool Time sessions;
- Leveraging resources to provide Tool Time Instructors weekly;
- Coordinating the outside evaluation team;
- Planning and coordinating the weekly Tool Time schedule; and all other tasks associated with operating a high quality youth development program worthy of continuation and duplication.

BIG BUDDY will maintain records of the economically disadvantage students enrolled in the program through this agreement, their attendance and participation in activities.

BIG BUDDY will submit a final report detailing the allocation of funds received through this collaboration by August 31, 2022.